



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

PARKS AND RECREATION COMMISSION

Draft

MEETING MINUTES

JULY 20, 2004

MORGAN HILL CIVIC CENTER

CITY HALL

17555 Peak Ave.
Morgan Hill, CA 95037
408.779-7271

Chair

Craig C. van Keulen

Vice-Chair

Marilyn Librers

Commission Member

Laura Hagiperos

Commission Member

Don Jensen

Commission Member

Mark Frederick

Commission Member

Tom Madalena

Commission Member

Jeff Bernardini

School Board Liaison

Amina Khemici

City Council Liaison

Hedy Chang

LIAISON

IRC, Sports Complex,
Youth Sports
YAC, Endowment

Arts/Downtown, IRC alt.,
IRC, Parks, Sports Complex
BTAC
SAC

7:00 p.m.
CALL TO ORDER

Welcome back to Commissioner Librers after her recovery from surgery.

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Led by Commissioner Frederick

PUBLIC COMMENTS

None

REPORTS

A. PARKS : verbal reports

Deputy Director Mori Struve

MH Monthly Article about Fringe Areas: Handout

Meeting budget demands with 15% results in \$125,000 annual cost savings
Lost 2 of 4 groundskeeper positions through budget reductions, resulting in 2 groundskeepers for aprx. 62 acres.

Presented signs that will be posted explaining to the public what is taking place with the fringe areas.

Will consider future improvements of the fringe areas for replacement with non-programmed recreational use areas.

Commissioner van Keulen asked how does the \$1 break down for operational costs? Aprx. 60¢ for labor, 40¢ for supplies.

Fringe areas affect 7 city parks. Wood chips will replace turf. Negotiated a new tree contract and will allow contractor to dump his chips for our use and will be mixing with topsoil of purchased chips for uniformed look.

Commissioner Frederick inquired about diseased chips? Deputy Director Struve will investigate. By contract there is an arborist on staff who can assist with this issue.

Update Paradise Park Play Equipment Project

June 14th held the pre-construction meeting. Project should begin the middle of August with 2 week turnaround. Commissioner Librers asked if any ribbon-cutting is planned? Not at this time. She suggested that we get some press on this project. Deputy Director Struve explained that 600 cards were sent out to the neighboring community for project input and at the first meeting there were 15 community members and at the second meeting there were 6 who provided play equipment input.

PG&E Landscape Maintenance at Main Avenue Substation: follow-up to Chair van Keulen's request

Handout of letter sent to PG&E requesting improvements to the landscaped area along the sidewalk. Deputy Director Struve has received a call from PG&E representative stating they will check back on Thursday.

Council action on July 7 regarding Indoor Recreation Center

Council allocated an additional \$400,000 to cover building shortfall with a 3/2 vote. Funds were taken from the storm drain project. The IRC now has a \$26.6m budget. It is on schedule with completion of 50% construction documents.

Park Maintenance Standards for PRC review: next month

B. RECREATION & COMMUNITY SERVICES:

Manager Julie Spier

i. Sobrato Soccer Site update

City of San Jose working on the request for qualifications for an EIR consultant.

ii. Community Center operating changes per budget reductions

City Visions and Activity Guide Consolidation

No more office hours on Saturday at the CCC and extended hours are only Tues-Thursday. City Visions has been combined with Activity Guide and will be distributed 5 times annually. It was suggested to look at amphitheater and senior and youth use

C. **Sports Complex Sub-Committee Report**

Commissioners Frederick and van Keulen

July 29 meeting was moved to August 5 per Commission request. Will be reviewing four programming concepts at the August meeting. Plans and cost estimates will be sent out prior to meeting for review. Meetings scheduled for August 5th and August 12. Will report to PRC on August 17 with program concept.

BUSINESS

1. **APPROVAL OF THE SCOPE OF SERVICES PROPOSED BY BELLINGER FOSTER STEINMETZ TO PERFORM A 'TRAILS AND NATURAL RESOURCES STUDY'**

Recommended Action: Approve the scope of services for Council consideration.

Expected to cost \$20,000 to fund project and will be researching grant opportunities as there is no funding source determined at this time. Commissioner Bernardini moved to approve, seconded by Commissioner Hagiperos, approved 7:0.

2. **DOG PARK COMMITTEE WORK UPDATE AND DRAFT CONCEPTUAL SITE PLAN**

Recommended Action: Receive update from staff and make comments on the conceptual site plan for staff input prior to submitting to PG&E.

November was last time here with this item. Have determined it will cost \$250,000 to fund this project as outlined. Deputy Director Struve requested that prior to submitting formally to PG&E, he would like to receive PRC's comments on the proposed program. One issue is the surface: 260 sites in U.S. all recommend grass. Commission asked about Astroturf? It appears that dogs like grass turf and keeps the smell down. Staff is reviewing the San Ramon agreement for discussion points on maintenance and amenities. Commission inquired what are the maintenance costs? That is being determined. Commission asked if Dog license fees could be used towards this project? Staff will investigate.

PG&E may take 6 months to complete this process. Commissioner Hagiperos asked if there are any grant opportunities? What about sponsors? Petco? Local Vets? Seed money? The Dog Park Committee will investigate.

3. **COMMUNITY PARK BALLFIELD SCHEDULE OF USES AND MEETING DATE FOR USERS**

Recommended Action: For your information as requested by Chair van Keulen.

Take information to Sports Sub-Committee meeting for consideration.

4. **PARKS AND RECREATION COMMISSION GOALS FOR FY 04-05**

Recommended Action: Begin discussion on Commission goals and action plan for the year.

Input received and shown on updated workplan.

5. **APPROVAL OF MEETING MINUTES OF MAY 18 and June 15, 2004**

Motion to approve by Commissioner Frederick, seconded by Commissioner Hagiperos, 6:0:1 abstain by Commissioner Librers.

FUTURE COMMISSION ITEMS

Parks, Facilities and Recreation Programming Master Plan review and update process
Present End of fiscal year report for Recreation & Community Services.
Present Aquatics Center Financials.

ANNOUNCEMENTS

Cool Brews event on Saturday.

REQUESTS FOR FUTURE ITEMS

ADJOURNMENT was at 9:35pm to the regular Parks and Recreation Commission Meeting on August 17, 2004.